

ASSE International

Fire Protection (15000/27000) Technical Committee

Meeting Agenda

Thursday, September 18, 2025

11:00am – 12:00pm (Full Committee)

Technical Committees are advisory committees that provide technical guidance to the various ASSE professional certification programs. Each committee is made up of subject matter experts from the industries served by that certification program. They review and approve the program guidelines, exam questions, practical exams and equivalent certifications. They may also include subcommittees to review and approve applications for training providers, instructors and proctors.

Committee Members: Jeffrey Van Rhyn, Chair, Kevin Convy, Joseph Franks, Christopher Fulkerson, Ron George, Kevin Hall, John Holmes, Kathleen Huttner, Gary Koenig, Mike Masterson, Andrew Merino, Derek Miles, Stephen Miller, John Morley, Michael Moss, Phil Roach, Matt Rouleau, Ken Schneider, Steve Steele, Jason Thompson

- 1) Welcome / Introductions
- 2) Meeting Policy Announcement
- 3) Adoption of the Meeting Agenda
- 4) Approval of meeting minutes from October 2024
- 5) Review of 15010 Certification Data — *Kathleen Huttner*
 - a) Statistics overview
 - School/Instructor/Proctor totals
 - New schools/Instructors/Proctors since last meeting
 - Certifications issued since last meeting
 - Certifications renewed since last meeting
 - Total number of certifications overall
 - Expired certifications
 - b) Report on the 15000 Test Development Subcommittee — *Steven Miller, Chair*
 - Exam updates
 - Recommendations relating to written exam
 - Potentially increase time to provide a break
 - Reduce number of items on the exam if the time stays the same
 - Clarification regarding NFPA 25 being listed in the standard two times. (In the NFPA 25 section and then again in the fire pump section)
 - Test takers who take one section and pass and fail the other section. (should they be allowed to retake only the section they failed)
 - c) Report on the Guidelines Subcommittee — *Ken Schneider, Chair*
 - Guidelines updates and vote by technical committee to adopt
 - Use of electronic devices during exams to refer to codes
 - d) Update on standard continuous maintenance request through ANSI (standards department to provide update)

- 6) Review of 27000 certification — *Kathleen Huttner*
 - a) Statistics overview
 - School/Instructor/Proctor totals
 - New schools/Instructors/Proctors since last meeting
 - Certifications issued since last meeting
 - Certifications renewed since last meeting
 - Total number of certifications overall
 - b) Update on the reopening of the 27000 standard — *Ken Schneider*
 - Update on 27020
 - Update on 27030
 - Progress of the 27000 Certification program
- ^c
7) Promotion of Program / Regulatory Activity
 - a) Regulatory update
 - b) Updated marketing materials
- 8) New Business
- 9) Items to be brought to the Board's attention.
- 10) Adjournment

ASSE Mid-Year Meeting, April 14-15, 2026, Local 562, St. Louis, MO