

ASSE Committees

- A. The **Awards Committee** has the responsibility of accepting and reviewing nominations for national awards and making a recommendation to the ASSE Board of Directors. The Awards Committee may also recommend that an award not be given for a specific year. All awards are subject to the approval of the ASSE Board, based on the recommendations of the Awards Committee. Awards are presented at the Annual Meeting. Nominations for all awards must be submitted by August 1st. Nomination forms can be found on the ASSE website. See the Awards section of these policies for descriptions of the national awards.
- B. The **Backflow Advisory Committee** serves as the industry subject matter experts advising ASSE International in matters concerning cross-connection control and backflow prevention.
- C. The **Budget and Finance Committee** is appointed by the International President from members of the ASSE Board. The Treasurer shall serve as Chairperson. The Budget and Finance Committee shall review the proposed budget for the upcoming fiscal year. The committee studies and recommends to the ASSE Board ways and means to finance operations of ASSE International.
- D. The **Bylaws Committee** shall be a standing committee consisting of a minimum of five (5) people. Proposed deletions, revisions or additions to the Bylaws must be submitted to the Principal Office on or before June 1st of the current year. The proponent of a change must include justification for the proposal. Proposed changes shall be accepted only from members in good standing. If the By-laws committee, in collaboration with staff, determines that proposed changes are not in conflict with IAPMO or ASSE bylaws, governing documents or policies. The change will be brought to the membership for consideration at the Annual Meeting. The Principal Office shall announce the proposed changes on the website and/or in ASSE publications at least 30 days prior to the Annual Meeting.
- E. The **CCC Technical Committee** is an advisory committee for the Series 5000 Cross-Connection Control Certification Program. They Committee reviews and approves the program including the program guidelines, the question databank, equivalent certifications and ASSE International test procedures.
- F. The **CCC Proctor Committee** reviews all applications for cross-connection control proctors applying as part of the Series 5000 Cross-Connection Control Certification Program. The criteria used to approve or disapprove applications is found in the Guidelines for the CCC program. This committee reports to the CCC Technical Committee.
- G. The **CCC School/Instructor Committee** reviews all applications for cross-connection control schools and instructors applying to provide training as part of the Series 5000 Cross-Connection Control Certification Program. The criteria used to approve or disapprove applications is found in the Guidelines for the CCC program. This committee reports to the CCC Technical Committee.
- H. The **Code Committee** is advisory to the ASSE Board of Directors. The committee reviews proposed changes, to the codes, that involve ASSE standards or affect ASSE. The committee makes recommendations to the ASSE Board regarding ASSE International's position on the proposed changes. The primary focus is on the plumbing and mechanical model codes. The committee members shall remain impartial and act in the best interest of ASSE International. Code committee members may not represent ASSE without prior approval of the IAPMO CEO.

- I. The **Election Committee** consists of five (5) members of ASSE International and oversee the election of ASSE International Officers, Regional Directors and Manufacturers' Representative. The Principal Office shall announce on the website and/or in ASSE publications, by no later than June 1st, which positions will be open, and that the nomination form is available. It shall be the responsibility of the Election Committee to accept and verify the accuracy and completeness of the nominating forms for all candidates for office. All nominations made from the floor at the Annual Meeting, shall be verified by the Election Committee members present at the Annual Meeting. Nomination forms must be submitted by August 1st. Nominations may also be accepted from the floor.
- J. The **Executive Committee** consists of the International President, Vice President, Treasurer and Immediate Past President. The Executive Committee shall meet at the discretion of the International President and/or ASSE Board to discuss any business pertinent to ASSE International and recommend action to be taken by the ASSE Board.
- K. As per the *Quality Control Manual* the **Impartiality Committee** evaluates the impartiality of the Product Certification Program to ensure that decisions made, and actions taken do not succumb to commercial, financial or other pressures that could compromise impartiality and report it during management review. The committee meets not less than once each year.
- L. The ASSE International President may appoint **Liaisons** to industry organizations and associations as deemed appropriate.
- M. The **Membership Committee** suggests measures for increasing the value of and numbers in the membership of ASSE International.
- N. The **Past Presidents Committee** is made up of all the living past presidents of the American Society of Sanitary Engineering and ASSE international. The committee may be called upon to act in an advisory role to the ASSE International Board of Directors.
- O. As per the *Seal Control Board Procedures*, the **Plumbing Testing Laboratory Committee** is a subcommittee of the Seal Control Board. The subcommittee reviews applications from laboratories for approval as an ASSE International listed testing laboratory. A recommendation is made to the Seal Control Board based upon the requirements as set forth in the *ASSE International Seal Control Board Procedures*.
- P. The **Product Standards Committee** is the balanced consensus body that reviews applications for new product standards and recommends to the Board of Directors whether a new standard should be developed. It periodically reviews the issue dates on existing standards to determine if they should be revised, reaffirmed or withdrawn in accordance with the *ASSE International Procedures for the Development of Standards*. The Product Standards Committee reviews all draft standards (new, revised or reaffirmed) and votes on whether to approve them. The Product Standards Committee shall comply with the IAPMO Patent Policy. The Product Standards Committee should not exceed fifteen (15) individual voting members. Voting members shall be appointed by the International President and approved by the ASSE Board. As per the *ASSE International Procedures for the Development of Standards* the scope of the Product Standards Committee of ASSE International shall be the development of product standards which incorporate test procedures for assemblies, devices, fixtures, appliances and materials pertaining to plumbing and piping systems which are in the interest of protecting the public health. These product standards shall include requirements for safety, health and performance. They may also include requirements such as construction, maintenance and operation of equipment and materials for plumbing and piping systems.

- Q. The **Professional Qualifications Standards Committee** is the balanced consensus body that reviews applications for new personnel certification standards and recommends to the Board of Directors whether a new standard should be developed. It periodically reviews the issue dates on existing standards to determine if they should be revised, reaffirmed or withdrawn in accordance with the *ASSE International Procedures for the Development of Standards*. The Professional Qualifications Standards Committee reviews all draft standards (new, revised or reaffirmed) and votes on whether to approve them. The Professional Qualifications Standards Committee should not exceed fifteen (15) individual voting members. Voting members shall be appointed by the International President and approved by the ASSE Board. As per the *ASSE International Procedures for the Development of Standards* the scope of the Professional Qualifications Standards Committee of ASSE International shall be the development of professional qualifications standards which incorporate educational, training and industry experience requirements pertaining to the installation, inspection or design of plumbing, fire protection and mechanical systems which are in the interest of protecting the public health.
- R. The **PQ Technical Committee** is made up of the chairperson of the Professional Qualifications Standards Committee and the chairpersons of each of the professional certification program technical committees. The committee is chaired by the International President and meets a minimum of once each year. This committee helps to maintain continuity among the professional qualification certification programs.
- S. The **Seal Control Board** is a standing committee made up of ASSE International members, consisting of a minimum of ten voting members. No more than five eligible members shall vote on each application. The Seal Control Board shall review applications for an ASSE International Seal, as outlined in the *ASSE International Seal Control Board Procedures* and the *ASSE International Quality Control Manual*.
- T. As per the *Quality Control Manual* the **Seal Control Board Executive Management Committee** shall annually review the current Product Listing Program requirements and procedures, including the *ASSE International Seal Control Board Procedures* and *Quality Control Manual*, to ensure that the program continues to meet the industry needs and applicable industry standards through effective quality management and promotion. The committee consist of the ASSE International President, ASSE Executive Director, SCB Chairperson, Product Listing Coordinator, Staff Engineer and Compliance Coordinator.
- U. **Technical Committees** are advisory committees that provide technical guidance to the various ASSE professional certification programs. Each committee is made up of subject matter experts from the industries served by that certification program. They review and approve the program guidelines, exam questions, practical exams and equivalent certifications. They may also include subcommittees to review and approve applications for training providers, instructors and proctors. The ASSE technical committees include:
- Infection Control (12000)**
 - Cross-Connection Control (5000)**
 - Fire Protection (15000)**
 - Hydronic Technical (19000)**
 - Residential Fire Sprinkler (7000)**
 - Residential HVAC (13020)**
 - Service Plumber (13010)**