

*American Society of  
Sanitary Engineering*

**INTERNATIONAL  
AUXILIARY**



**Scholarship Program**

*901 Canterbury Road, Suite A  
Westlake, Ohio 44145-1480 U.S.A.*

# SCHOLARSHIP RULES

Once again we would like to thank the Society and Auxiliary members for their generous support of our scholarship program. Our Auxiliary is at a critical stage in its existence. Internationally, we have less than 100 members. Without growth in membership, we will have to dissolve our Auxiliary. We have asked in the past to “Reach out and Touch Someone, Help our Memberships and Scholarships Grow”. Without memberships we have no scholarships.

Our charter for the International Auxiliary was issued on August 22, 1947, 55 years ago. The inception of our scholarship program began in 1985. Since its inception in 1985 to 1995, a ten year span, we awarded \$23,000. From 1996 to 2001 we have more than doubled our awards in 6 years. Our total awards to date have been \$69,500.

Scholarship support has been exceptional, and memberships have declined. Once again without memberships there will be no scholarships. For membership applications please contact Judy Farruggia, 516-481-6443, or Sheryl Hoffman at 847-945-7075. The ASSE International Office can also be contacted at 440-835-3040.

Annual International Auxiliary dues are \$20. Please check with your State Auxiliary for annual dues and renewal fees. For Members-at-Large who do not live in an area where there is a State Auxiliary the annual dues are \$20.

We will be having our Annual 50/50 Raffle (proceeds to fund our scholarship program) during the ASSE Annual Meeting . Buy your \$25 raffle tickets today! Call or send in your requests, check or Visa/MasterCard number with expiration date to Sheryl Hoffman, 15 Friar Tuck Court, Lincolnshire, Illinois 60069 or phone at 847-947-7075.

Since 1999, our Auxiliary has been reaching out for Corporate Sponsorships. A Certificate of Sponsorship would be printed and presented in your name to a worthy recipient. Please take time to consider a Scholarship Award presented in your Corporate name. Scholarship awards range from \$500 to \$1,500.

Since 1995 our ASSE Woman’s Auxiliary has had a Bylaw change, renaming our Auxiliary to ASSE International Auxiliary. This change has allowed us to accept memberships from Society and/or family members, friends, coworkers wishing to support our Auxiliary.

Yesterday is gone, today is another day. Focus on today, and tomorrow will follow. Please support your ASSE Local and International Auxiliary. [L](#)

# SCHOLARSHIP RULES

1. Scholarship awards shall be given by the International Auxiliary each year as funds are available to those who desire to further their education. Applicant shall be enrolled in a solid subject curriculum unless areas of endeavor are pertinent; i.e. liberal arts courses not to be excluded if student is working toward music or art career or if physical education is pursued with long term goals in mind.
2. Applicants when applying must be a High School graduate or have a GED equivalency, or be currently enrolled in college, desiring to continue his/her education.
3. No person may apply for more than one award and not more than two awards per family per year. A permanent current list of those who are awarded scholarships will be kept in the scholarship file.
4. Applicant must write an essay indicating their connection and knowledge (if any), to ASSE activity and how their career would advance the goals of ASSE, or apply the motto of the Society "Prevention Rather Than Cure" to your future endeavors.
5. Applicants must enclose reference letters from three (3) people, not related to you, and who know you personally and attesting to your character and other pertinent information. One letter must be from a currently enrolled member of the International Auxiliary who has been a member for the previous year. Knowledge of the parents would not necessarily qualify them for having knowledge of the applicant.
6. Scholarships awarded at the Annual Meeting must be accepted and used within six (6) months after the award unless written permission is obtained from the Secretary/Treasurer and Scholarship Chairperson for an extension. The Scholarship chairperson shall notify the winner in writing, applicant forwards pertinent information to the International Auxiliary Secretary/Treasurer, who sends a check made payable to the designated school, to the applicant, along with a cover letter explaining that it is their responsibility to hand carry the check to the Dean of Admission. The letter which is stapled to the check and addressed to the school, carries instructions that should the student transfer or drop out of school the Treasurer should be notified immediately to determine final disposition of the remaining funds.
7. Notice is sent out that scholarships are available and where to write to obtain forms. The name of the Scholarship Chairperson and brief rules are published. *It is the responsibility of the applicant to write for the application and rules and to follow all instructions completely. Incomplete applications are not acceptable.*
8. Applicant will be notified immediately of any errors or omissions so that corrections may be made prior to the stated deadline, *if time permits*. Repeat: *It is the duty of the applicant to complete the application as instructed.*
9. All applications and all documents (not picture) are to be presented in triplicate (3) copies.
10. The following grading factors will be used: 50% Ability-grades, scores, work performance and rank in class; 25% Need to include physical, emotional or financial; 15% worthiness to advance ASSE or our motto "Prevention Rather Than Cure"; 10% Social responsibility-community, civic or student activities.
11. The Scholarship Committee shall have the final decision in awarding scholarships. *No applications will be accepted after July 31st of the current year.*

## *Application Checklist*

- \_\_\_\_\_ Essay
- \_\_\_\_\_ 3 Reference Letters (1 must be from your sponsor)
- \_\_\_\_\_ Letter from the Principal or School Official Recommended
- \_\_\_\_\_ Transcript, Rank & # in Class
- \_\_\_\_\_ Scores of One of the Following Test Scores: PAST, SAT or ACT
- \_\_\_\_\_ Attach a list of activities (ex. community, civic or student activities)
- \_\_\_\_\_ Signatures of 3 ASSE International Auxiliary or ASSE Members
- \_\_\_\_\_ Completed application (incomplete applications are not acceptable)
- \_\_\_\_\_ Wallet size picture
- \_\_\_\_\_ Application sent in triplicate (3 copies)

ASSE International Scholarship Chair

Judy Farruggia

905 Hempstead Avenue

West Hemstead, NY 11552-3431

TEL: 516-481-6443

# SCHOLARSHIP APPLICATION

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Parent or Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

TEL: (     ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Sponsoring Auxiliary: \_\_\_\_\_

Signature of three members of the Auxiliary that recommend you:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

What career do you intend to follow? \_\_\_\_\_

What school do you plan to attend or are currently attending? \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Enrollment: \_\_\_\_\_

## SCHOLASTIC DATA

High School Attended? \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Year Graduated: \_\_\_\_\_ Rank in Class: \_\_\_\_\_

Principal's Name: \_\_\_\_\_ TEL: (     ) \_\_\_\_\_

In what activities have you participated (Attach List)? \_\_\_\_\_

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## SCHOLASTIC DATA

*The following is to be completed by students who have attended and completed at least one full semester of college courses.*

College or University Attended? \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Approximate Year of Graduation: \_\_\_\_\_ TEL: (     ) \_\_\_\_\_

In what activities have you participated while attending (Attach List)?

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### INSTRUCTIONS:

1. Fill out the application completely.
2. Enclose an essay indicating your connection, knowledge (if any) to ASSE activity and how your career would advance the goals of the ASSE, or motto of the Society "Prevention Rather Than Cure." Give full details of your plan for all future education.
3. Enclose reference letters from three (3) people not related to you, who know you personally, attesting to your character and other pertinent information. One (1) letter must be from a currently enrolled member of the International Auxiliary and who has been a member for the previous year who will act as your sponsor.
4. Enclose a letter from the principal or authorized member of the High School Staff giving complete transcript of grades, activities, rank and number in class. Include the scores of one of the following tests: PSAT, SAT or ACT. For students who have finished at least one semester of college, include a letter from an authorized member of the College/ University Administration and a copy of a current transcript along with the scores to the following tests: PSAT, SAT or ACT.
5. All applications and all documents (not picture) are to be presented in triplicate (3) to the Chairperson by the published due date (July 31st of the current year).
6. Furnish a wallet-sized picture of you.

I hereby certify that the above application information is true and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_